



BUSINESS AFTER HOURS FOR MEMBERS

Hosting a Business After Hours event is a great opportunity to showcase your business and your offerings, while providing a valuable social networking opportunity to other members.

Business After Hours generally take place on the *fourth Tuesday of the month*. Exceptions are possible based on business needs.

There is NO CHAMBER FEE to host a Business After Hours event. This is an added benefit for our members. The *hosting business does bear the cost of food and beverage*, which is required to host an event.

Collaborative partnerships are encouraged among members to offer door prizes from various members at your Business After Hours event.

RESPONSIBILITIES FOR HOSTING BUSINESSES

- Submit a 100-200 word description of your business with a photo, to be published in the paper newsletter prior to your event
- Provide 285 copies of an 8.5 x 11 flyer for the newsletter to advertise your event
- Arrange for food and beverages to be served (usually beer, wine, soft drinks and appetizers)
- Optional – invitations to specific individuals or businesses to boost attendance
- Optional –door prizes to be handed out during the event

PROVIDED BY THE CHAMBER

- Greeters, name tags, and social media promotion.
- If you need help with set up, service, or anything else, please contact the chamber in advance of your event

SCHEDULE FOR EVENT

- 4:45PM Chamber representatives arrive, set up welcome table
- 5:00PM Guests arrive
- 5-7PM Food and beverages served
- 6:00pm Welcome and introduction by Chamber representative. Hosting business gives a 5-10 minute business promotion speech. Hand out door prizes if applicable.
- 7:00PM Break down of welcome table; end of event

Contact the Chamber today if you would like to host a Business After Hours event!
892-2072 or director@columbiafallschamber.org